

# Bridal Contract – Service Agreement

## Bright Eyes Makeup: Olivia Skala

*Thank you for choosing Bright Eyes Makeup – I am looking forward to making you look and feel your best on your special day.*

<b>Bride and Bridal Party Services:</b>	<b>Extras for travel:</b>
Bridal trial..... 80	Distance under 10km..... No charge
Bride..... 80	Distance 10 – 15km..... 10
Bridesmaids..... 70	Distance 15+ – 20km..... 15
Mothers/Grandmothers..... 70	Distance 20+ – 25km ..... 25
Flower Girls (under 12) ..... Complimentary	<small>*Ask Olivia for quote for distances of 25km</small>
	<small>*Kms are calculated from Epping, NSW</small>

Bride's name: \_\_\_\_\_

Groom's name: \_\_\_\_\_

Wedding date: \_\_\_\_\_

Bride's mobile number: \_\_\_\_\_

Bride's email address: \_\_\_\_\_

Address of "getting ready" location: \_\_\_\_\_

Time of departure from "getting ready" location: \_\_\_\_\_

Wedding photographer: \_\_\_\_\_

### Select your services: (indicate numbers and names)

Bridal Trial: _____, Name: _____
Bridal Application: _____, Name: _____
Bridesmaid Application: _____, Names: _____
Mothers/Grandmothers: _____, Names: _____
Flower Girls: _____, Names: _____

<b>Total travel = \$</b> _____	<b>Wedding Day = \$</b> _____
<b>Trial = \$</b> _____	<b>Total due = \$</b> _____

**BOOKINGS:** All bookings & details will be arranged with and confirmed by Bride & Olivia Skala. Your appointment date and service will be secured when the signed contract and 20% deposit (non refundable) is received. Note that Olivia will not accept last minute bookings on the day unless; a) Enough time is available (45 minutes), b) The extra service is paid for on the spot.

On the wedding day, **Olivia will arrive 15 minutes before the scheduled start time** to set up her station.

**SERVICE REQUIREMENTS:** Please ensure that all clients have a clean washed face and no makeup on. Clients should also be wearing appropriate attire (e.g. robe or button-down shirt) to prevent damage to the makeup. Ensure that a seat is provided (preferably a high chair, such as a bar stool) and a table to lay out products.

**DELAYS:** A late fee of \$25.00 will be charged for every 30 minutes of delay when a client is late for the scheduled time, or if the scheduled makeup application exceeds the allotted time due to client delays.

I will create a schedule for the day, and will send this by email 7 days before the wedding. I will coordinate with your hair stylist and photographer to ensure the day runs smoothly.

**PAYMENT:** Payments can be made with cash or via bank transfer (proof of transaction required). A **20% deposit** of the total amount is required to **secure the booking**. Trials must be paid for on the trial date. The **final balance** is due **3 days before the wedding**, but can be paid anytime earlier than this.

**CANCELLATION:** Booking/service cancellations must be made at least 30 days prior to the client's reserved date. If cancellations are made later than this, clients will be responsible for paying the full amount as agreed upon in this contract. All cancellations must be submitted in written form via email. This policy will only be waved under extreme circumstances such as death or sickness.

**LIABILITY:** All makeup products and tools are sanitized between each makeup application. Any allergies, skin conditions or contagious conditions (cold sores, conjunctivitis etc.) must be reported to the makeup artist as soon as possible. Client(s) agree to release the makeup artist (Olivia Skala) from liability for any skin complications.

Furthermore, clients release Olivia from liability for unavoidable last-minute service cancellations due to extreme circumstances such as deaths, car accidents etc. When possible, Olivia will do her best to find a trusted replacement artist if this unlikely situation were to arise.

**PHOTOGRAPHS/VIDEO:** Photos/videos taken by Olivia or your photographer may be used as examples on my website and social media. Permission will be sought from you, your bridal party and photographer to publish such photos, and photographers will be credited where necessary.

I, \_\_\_\_\_ understand that a non-refundable 20% deposit, and a signed copy of this contact, are required to secure my booking.

I, \_\_\_\_\_ have read through and understand all terms and details of this agreement and I have supplied all correct and required information.

\_\_\_\_\_  
Bride's signature

\_\_\_\_\_  
Date